

**BOROUGH OF WEST LONG BRANCH**

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ACTING BOROUGH CLERK



BOROUGH COUNCIL  
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Stephen Bray  
Steven Cioffi  
MaryLynn Mango  
Matthew Sniffen  
John M. Penta, Jr.

**Municipal Gazebo Permit for Private Use**  
**RULES, REGULATIONS, AND PROCEDURES FOR THE USE OF THE GAZEBO**

Reservations for the use of these facilities shall be made upon written application, to the Municipal Clerk

- Any person, group, or organization that uses any municipal Gazebo for a private or nonprofit function shall be responsible for cleaning up the Gazebo following completion of the function.
- No person, group, or organization shall staple, nail, or otherwise affix any banner, sign, or decorative item or items to any municipal Gazebo.
- No loud music that causes a nuisance.
- NO TENTS PERMITTED AT ANY TIME
- The throwing or use of rice, bird seed, OR fake flower petals in or near the Gazebo is prohibited.
- Celebrants may utilize bubbles in lieu of prohibited items mentioned above.
- All garbage must be removed off-site after the ending of an event. If failure to do so will result in fines in accordance with municipal ordinance 3-7.5. Littering. [Ord. #79, S 9]
- Tents or any temporary structures which utilize stakes that are driven or placed into the ground are prohibited.
- No Picnicking or food is permitted in the Gazebo.
-  Smoking or vaping is prohibited
- Alcohol is prohibited.
- Please do not allow children to climb, sit, or stand on the gazebo.

## **Municipal Gazebo Use Permit for Private Use**

Application Received: \_\_\_\_/\_\_\_\_/\_\_\_\_

Approval Received: ☐ Yes or ☐ No

Reason for Denial: \_\_\_\_\_

Approval Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name of Person or Organization Requesting Use: \_\_\_\_\_

Organization Street Address: \_\_\_\_\_ Town, \_\_\_\_\_ State, \_\_\_\_\_  
Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Organizational Contact for the Event: \_\_\_\_\_

Contact's Phone Number: \_\_\_\_\_

Event Name (If applicable): \_\_\_\_\_

Type of Event: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

Time(s): \_\_\_\_\_

Estimated number of participants: \_\_\_\_\_

**If the date is available, you will get a 2-hour time block, and you will be responsible to follow the rules for use of the grounds.**

**Disclaimer: you will be fined. Any patrons who are found to be in violation of any rules and regulations may be faced with fines**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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This portion will be signed by the municipal Clerk

Signature: \_\_\_\_\_

Date: \_\_\_\_\_